

## OFFICE OF COUNTY CLERK

June 30, 2014

The Board of Brown County Commissioners met in regular session with the following members present: Keith Olsen, Steve Roberts and Warren Ploeger. Also present were County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn. County Attorney Kevin Hill was present for a portion of the meeting. Keith Olsen opened the meeting at 8:00 a.m.

### PAYMENT OF CLAIMS

The June 30, 2014 month end claims were approved as follows:

001 General	\$57,708.48
103 Road & Bridge	127,632.65
123 Historical Society	2,291.66
125 Employee Benefit	36,543.50
127 Election	1,212.01
129 Extension	7,500.00
131 Mental Health	5,850.00
133 Mental Retardation	2,254.33
143 Appraiser	533.67
145 Ambulance	9,158.32
147 Noxious Weed	8,206.82
155 Diversion	545.41
165 ACC	2,308.93
167 JJCR	4,579.83
168 JJPR Prevention	910.63
169 Federal Ace Funds	1,384.27
199 911 Wireless	4,470.79
201 Services for Elderly	2,433.26
211 Solid Waste	31,462.91
909 Payroll	546.16
TOTAL	\$307,533.63

### PAYROLL

The June 25, 2014 payroll was approved as follows:

General	\$58,111.85
Road & Bridge	14,389.04
Election	1,465.77
Appraiser	5,704.03
Noxious Weed	1,894.28
ACC	8,515.18
JJA Core	9,886.41
ACE Fund	750.30
Services for Elderly	2,303.00
Solid Waste	2,523.28
Special MVT	2,391.16
Employee Ben FICA	6,529.52
Employee Ben KPERS	7,926.82
State Unemploy/Work Comp	-221.63
Insurance	-5,993.82
TOTAL	\$116,175.19

### ROAD OILING

Warren Ploeger reported that the County road oiling started on Wednesday June 25, with everything going well. Walnut Township formally requested by letter that the County oil the existing blacktop road in front of the Imanuel Lutheran Church at 656 240th Street, Fairview, KS, with Walnut Township paying all costs. The Commissioners approved the request.

#### **VETERAN GRAVE MARKERS**

Mark Weisner, Horton VFW, requested that Brown County purchase 160 Veterans Graves markers to honor Veteran's graves in the Horton area.

Motion by Warren Ploeger to purchase the Veteran grave markers. Seconded by Steve Roberts. Motion carried.

#### **SERVICES ELDERLY**

Lori Gray and Betty Kerns, Services Elderly, discussed maintenance at the Services for the Elderly building at 813 Oregon Street. Gray had understood that the Courthouse Custodians would take care of snow removal and light maintenance such as changing light bulbs. The Commissioners agreed that this will be done by the Courthouse Custodians.

#### **MINUTES**

Motion by Steve Roberts to approve the June 23, 2014 minutes. Seconded by Keith Olsen. Motion carried.

#### **TRANSFER STATION**

Warren Ploeger reported that the Brown County Transfer Station will be open until noon on Friday, July 4<sup>th</sup>.

#### **DOVES**

Deb Duncan, DOVES, reported on the amount of hours and services by DOVES in Brown County. A 24 hour Hotline is always in service. Duncan reported that due to Government cuts, the DOVES program is in dire need of funds and stated that any financial assistance from Brown County would be appreciated.

Motion by Steve Roberts to assist Doves with a \$1,500 financial appropriation to be paid at the end of July 2014. Seconded by Warren Ploeger. Motion carried.

#### **BURIED CABLE PERMIT**

Buried cable permit #14-03for United Telephone doing business as CenturyLink, was approved and signed.

#### **EXECUTIVE SESSION**

Motion by Warren Ploeger for a 5 minute Executive Session on non-elected personnel with 3 Commissioners, Register of Deeds Nellie Brockhoff, County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn present. Seconded by Steve Roberts. Motion carried. Closed 8:41 a.m. Opened 8:46 a.m. No binding action was taken.

#### **REGISTER OF DEEDS BUDGET**

Nellie Brockhoff reported she will be off duty for 4-6 weeks due to surgery, effective July 8, 2014. Brockhoff presented her Register of Deeds budget request of \$76,770 for 2015.

#### **SHERIFF**

Sheriff John Merchant introduced new Road Officer Justin Keller, who starts today, June 30, 2014. Merchant reported 16 inmates currently in the Brown County Jail.

#### **EXECUTIVE SESSION**

Motion by Warren Ploeger for a 5 minute Executive Session on non-elected personnel with 3 Commissioners, Sheriff John Merchant, County Clerk Debbie Parker and Deputy County Clerk Marla Hathhorn present. Seconded by Steve Roberts. Motion carried. Closed 8:57 a.m. Opened 9:02 a.m. No binding action was taken.

#### **SUSAN G KOMEN GRANT**

Trish Long and Hollie Williams discussed outreach services of the Susan G Komen Grant, Breast Cancer Awareness, and the Rural Breast Health Initiative in northeast Kansas. Long would like to set up a day for Brown County employees to provide mini educational sessions. The Commissioners granted the request and suggested that the Commissioner's Room could be used. It was also suggested that the educational sessions be open to the downtown businesses as well.

#### **2015 BUDGET CONTRACT**

A contract for services was signed with James Scherer, CPA to prepare the 2015 Brown County Budget.

#### **1994 CHECK REQUEST**

A check from 1994 was presented to the Treasurer's Office by a Brown County resident, requesting that the check be cashed. The check does not appear on any outstanding check list.

Motion by Warren Ploeger to not pay the check as it was issued 20 years ago. Seconded by Steve Roberts. Motion carried.

Motion by Steve Roberts to adjourn. Seconded by Keith Olsen. Motion carried. Adjourned 9:37 a.m. The next regular meeting will be held on Monday, July 7, 2014.